

Executive Rolling Programme: **August 2014**

Executive Decisions to be taken – August 2014

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	Revised Joint Agreement with West Mercia Energy To consider revision to the joint agreement with West Mercia Energy	E, C & C - Richard Wood, Head of Environment & Waste
TBC	KEY	Hereford United Football Club (1939) Ltd To consider future lease arrangements in relation to the Hereford United Football Club ground and of land at ground ends	Economy, Communities and Corporate / Tony Featherstone & Donna Burgess

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
15 August 2014	KEY	Catering Service contract let To seek Cabinet Member approval for the contract let of Catering Services	Economy, Communities and Corporate - Paul Nicholas

DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

TBC	KEY	Transfer of Devolved Services and Assets <i>To approve transfer of services and assets to Town Councils and parameters for second phase of delegated services</i>	Economy, Communities and Corporate / Nina Bridges
TBC w/c 11 Aug 2014	Non Key	Review of Gypsy and Traveller Policy To consider implementing new policy	Economy, Communities & Corporate / Claire Corfield

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	Harling Court – Housing Support Services To seek approval to waiver the existing service whilst re-procurement exercise is ongoing	Adults Wellbeing / Richard Gabb
TBC	Non Key	Herefordshire Local Housing Market Assessment – 2012 Update To update Members on the updated strategic housing needs assessment across Herefordshire	Adults Wellbeing / Jane Thomas
TBC	Non Key	Local Investment Delivery Plan Update To update Members on the delivery plan required to inform the Homes and Communities Agency (HCA) to support bids for housing development.	Adults Wellbeing / Jane Thomas
TBC	Non Key	Affordable housing Programme 2014-2016 To outline the programme of delivery of affordable housing	Adults Wellbeing / Jane Thomas
TBC	Non Key	Homelessness Prevention Strategy To set out the Local Authority's plans for the prevention of homelessness	Adults Wellbeing / Jane Thomas
TBC	Non Key	Supplementary Planning Document (SPD) Technical Data – Update April 2014 To provide the affordable levels for negotiating with private developments	Adults Wellbeing / Jane Thomas
TBC	Non Key	Provision of fully adapted bungalow for a vulnerable adult (Learning Disabilities)	Adults Wellbeing / Jane Thomas

		To ask for additional grant funding to enable the development of a purpose built bungalow to proceed.	
TBC	Non Key	Herefordshire Market Position Statement for Adult Wellbeing To seek approval of the Herefordshire Market Position Statement for Adult Wellbeing	Adults Wellbeing / Alison Clay, Commissioning Officer

DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	KEY	Solar PV Procurement To seek authorisation to award the completed OJEU procurement framework for Solar PV panels and to commence this invest to save project.	Economy, Communities & Corporate / Ben Boswell

DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	The use of Pupil Premium for LAC Decision on top slice of Pupil Premium for LAC to allow targeted intervention controlled by the Virtual Head for LAC	Children's Wellbeing / Steve Laycock
TBC	Non Key	New Horizons - Post 19 Learners with Learning Difficulties and or Disabilities Pilot Project Report To give an update on the small pilot for further education, independent living and therapeutic services for young people aged 19-25 who have learning difficulties and disabilities of a profound, multiple or severely complex nature, which commenced on 1 October 2013. As resolved by cabinet on 19th September 2013. For the Cabinet Member for Children's Wellbeing to review and agree to the	Children's Wellbeing / Alexia Heath

		recommendations in the report including that the pilot project continues. As resolved by cabinet on 19th September 2013.	
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Executive Rolling Programme: **September 2014**

Executive Decisions to be taken – September 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
11 September	Non Key	Herefordshire Safeguarding Adult Board Business Plan <i>To note, consider and comment on Herefordshire Safeguarding Adult Board's assessment of safeguarding in Herefordshire, and its own effectiveness to enable it to undertake its governance role with regard to the Board</i>		Adults Wellbeing / Herefordshire Safeguarding Children and Adult Board Business Unit
11 September 2014	B&PF	Local Transport Plan 4 <i>To approve the draft Local Transport Plan for consultation</i>		Economy, Communities & Corporate / Steve Burgess
11 September 2014	Non Key	Outcome of Children's Safeguarding Ofsted Inspection and Action Plan <i>To note the outcome of the Ofsted Inspection and to approve the action plan</i>		Children's Wellbeing / John Roughton

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

On or after 1 September 2014	KEY	Catering Service contract let To seek Cabinet Member approval for the contract let of Catering Services	Economy, Communities and Corporate - Paul Nicholas
25 September 2014	KEY	Alternative management arrangements for Council owned parks and open spaces To obtain cabinet member approval to be seek alternative management arrangement for council owned parks and open spaces	ECC – Steve Burgess, Head of Transport & Access

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
4 Sept 2014	KEY	Renewal of Herefordshire Council Insurance Policies <i>To Approve insurance arrangements following retender</i>	Economy, Communities & Corporate / Malcolm Green

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
18 September 2014	Non Key	Local Government Declaration on Tobacco Control <i>To Approve the Adoption of the Local Government Declaration on Tobacco Control</i>	Adults & Wellbeing /Helen Coombes
25 September 2014	KEY	Procurement & Award of new Public Health Contracts (Healthy Living) To secure approval to start the procurement process and obtain delegated approval for contract award	Adults Wellbeing / Helen Coombes

25 September 2014	KEY	Procurement & Award of new Public Health Contract (Sexual Health) To secure approval to start the procurement process and obtain delegated approval for contract award	Adults Wellbeing / Helen Coombes
25 September 2014	KEY	Procurement & Award of new Public Health Contract (Drugs & Alcohol) To secure approval to start the procurement process and obtain delegated approval for contract award	Adults Wellbeing / Helen Coombes

DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
25.09.14	KEY	Maintenance programme for schools To approve the maintenance programme for schools for 2014/15	Andy Hough CWB

DECISION MAKER CABINET MEMBER TRANSPORT & ROADS: COUNCILLOR P RONE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
4 September 2014	KEY	<i>Balfour Beatty Living Places Public Realm Annual Plan</i> <i>To delegate the approval of the Annual Plan for the Public Realm Services Contract with Balfour Beatty Living Place to the Council's representatives on the Strategic Partnering Board (SPB)</i>	Economy Communities & Corporate / Clive Hall, Head of Highways & Community Services

Other Meetings – September 2014

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 September 2014		Review of Polling Districts, Polling Places and Polling Stations		Environment, Communities & Corporate / Electoral Registration Officer
26 September 2014	B&PF	West Mercia Youth Justice Plan		Children's Wellbeing / Director for Children's Wellbeing
26 September 2014	B&PF	Review of Gambling Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
26 September 2014		Review of Licensing Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield N/A clcorfield@herefordshire.gov.uk
26 September 2014		Introduction of a Sex Establishment Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
	External Audit Findings Report		
	Statement of Accounts		

Executive Rolling Programme: October 2014

Executive Decisions to be taken – October 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
9 October 2014	Non Key	Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
9 October 2014	Non Key	Local Account 2013-14 <i>The cabinet approve the publication of the Local Account – a statutory report to the local community re Adult Social Care</i>	Adult & Wellbeing	Head of Performance, Adult and Wellbeing Directorate.
9 October 2014	KEY	Care Act <i>To consider the impacts of the Care Act and to agree actions for implementation</i>		Adults Wellbeing / Alison Hotchen Care Act Project Manager
9 October 2014	Non Key	Herefordshire Safeguarding Boards: Annual Safeguarding Assurance Report <i>To inform Cabinet of the Safeguarding Boards' assessment of safeguarding in Herefordshire and of their own effectiveness.</i>	Young People and Children's Wellbeing / Councillor J Millar	Children's Wellbeing / Andy Churcher, HSAB/HSCB Business Manager
9 October 2014	B&PF	Corporate Plan		
9 October 2014	KEY	South Wye Transport Package		Mairead Lane
9 October 2014	KEY	South Wye Transport Package <i>To consider consultation responses and confirm prefer package</i>	Economy, Communities & Corporate / Mairead Lane	

DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
23.10.2014	Non Key	Nursery Education Funding Policy <i>To approve the policy for Nursery Education Funding (NEF)</i>	Children's Wellbeing / Andy Hough

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
25 October 2014	KEY	Procurement & Award of new Public Health Contract (Child Health) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	Adults Wellbeing / Helen Coombes
October TBC	KEY	Housing related support service (2 x Accommodation based contracts & 1 x floating support contract). To update members on the strategic review of the service and seek approval to retender or decommission	Adult and Wellbeing / Richard Gabb / Laura Lloyd
October TBC	KEY	Housing related support service (Homeless prevention support contract) To update members on the strategic review of the service and seek approval to retender or decommission	Adult and Wellbeing Richard Gabb/Laura Lloyd

DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
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Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
2 October 2014 (Now a Cabinet Decision 9 Oct)	KEY	South Wye Transport Package <i>To consider consultation responses and confirm prefer package</i>	Economy, Communities & Corporate / Mairead Lane

DECISION MAKER CABINET MEMBER Transport and Roads: COUNCILLOR P Rone			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC Oct/Nov 2014	KEY	Review of off street car park charges and provision <i>To agree any increase to car park tariffs, and to review and agree car park provision post marketing and sale of Merton Meadow</i>	Economy, Communities and Corporate Chris Jenner/Dave Hepworth

Executive Rolling Programme: **November 2014**

Executive Decisions to be taken – November 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13 November 2014	Non Key	Quarterly Performance Report <i>To review performance</i>		Economy, Communities and Corporate - Richard Ball
13 November 2014	KEY	Review of Smallholdings <i>To apprise Members of the outcome of the Smallholdings Review undertaken by Fischer German and to seek approval for the</i>		Economy, Communities and Corporate – Tony Featherstone

		<i>recommendations contained therein</i>		
13 November 2014	KEY	Update on Accommodation Strategy – Future Phases <i>To seek Members' approval for further proposals to rationalise the Council's accommodation</i>		Economy, Communities and Corporate – Tony Featherstone
13 November 2014	KEY	Strategic Plan for Education To set out the Local Authorities approach to educational improvement	Young People & Children's Wellbeing	Children's Wellbeing / Chris Baird

Other meetings:

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
Nov 15	Progress Report on 2014/15 Internal Audit Plan		
	Annual Audit Letter (External Audit)		
	VfM or Financial Resilience Report (as required) (External Audit)		
	Budget Monitoring Report		
	Counter-fraud and Corruption Policies – Biennial Review		
	Whistle Blowing Policy – Biennial Review		

Executive Rolling Programme: December 2014

Executive Decisions to be taken - December 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

18 December 2014	Non Key	Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
18 December 2014	Non Key	Public Health Annual Report	Health & Wellbeing – Councillor GJ Powell	Public Health /